

Curriculum Vitae: Adam Rosser



Project Manager

Qualifications

- ❖ BA (Hons) Degree (1st Class award) in Business – 2005
- ❖ 2002 Business Student of the Year - award sponsored by HSBC
- ❖ AVCE in Business – 2002

Experience, skills and corporate focus

Adam has worked in range of technical disciplines and brings a variety of expertise to CC Pines. From project managing a range of financial communication solutions to ensuring the timely completion and development of residential constructions in the South West of England, Adam brings an ability to manage projects to strict deadlines while ensuring ongoing communication with all parties involved. He has recently developed a technical skill set relating to building services and commissioning strategies.

Adam is a driven, conscientious and hard-working individual. He has worked on a range of challenging project areas which have required excellent organisational and interpersonal skills.

Adam brings the following skills to his role at CC Pines.

- ❖ Project management and building services knowledge
- ❖ Impeccable attention to detail and quality orientation
- ❖ Strict commitment to timelines
- ❖ Highly developed communication skills
- ❖ Excellent personnel management techniques
- ❖ Client management and relationship skills
- ❖ Statistical reporting skills
- ❖ A resilient and committed work attitude

Major projects

- ❖ Dept of Defence – DEOH Office Accommodation and Entry Upgrade – Commissioning Manager
- ❖ Dept of Defence – DEOH Missile Test Facility Upgrade – Commissioning Manager
- ❖ Dept of Defence – Garden Island Building 95
- ❖ Managed residential construction development in Bristol, UK
- ❖ Residential construction projects in South West, UK
- ❖ Designed, project managed and coordinated a range of communication strategies and initiatives for global companies.

Career snapshot

2009 – Present: CC Pines Pty Ltd

Services Co-ordinator / Handover & Commissioning Manager

Responsibilities

- ❖ Service co-ordination with other trades
- ❖ Project programming
- ❖ Liaison with client representatives
- ❖ Development of Commissioning Plans
- ❖ Developing handover documentation
- ❖ Liaison with client side asset maintenance staff
- ❖ Quality assurance
- ❖ Developing and implementing Safe Work Method Statements
- ❖ Management of Defect Liability Period activities

2008 – 2009 (contract): Asgard Wealth Solutions

Communications Specialist

Responsibilities

- ❖ Production and rollout of regulatory and crisis communications
- ❖ Stakeholder collaboration
- ❖ Improvement management to identify, document and refine processes
- ❖ Applying project management disciplines
- ❖ Protect and reduce the group from liability or risk
- ❖ Project-managed successful completion of business critical initiatives
- ❖ Developed quality systems and procedures
- ❖ Strong written skills
- ❖ Communication and relationship management
- ❖ Influencing and negotiating
- ❖ Strong understanding of legislation and technical aspects of product/service
- ❖ Impeccable attention to detail and quality orientation

2006 – 2008: Hargreaves Lansdown

Marketing Coordinator

Responsibilities

- ❖ Managing client expectations
- ❖ Project-planning from conception to completion
- ❖ Training new employees
- ❖ Review and evaluations
- ❖ Statistical reporting and costing
- ❖ Client and stakeholder liaison
- ❖ Manage projects to strict deadlines

2002 – 2003: Proctor Building & Roofing Services

Tradesman

Responsibilities

- ❖ Applied a variety of building skills
- ❖ Quality system development